



A Guide for selecting a site and installing a plaque at Bellbrae Cemetery.

MEMBER CCAV

ESTABLISHED 1864

ABN 66 353 062 527

Location: Cemetery Road, Bellbrae, Victoria
Business Hours: Mon to Friday: 10am - 3pm

Postal address: PO Box 611, Torquay.
Phone: 0488 786 130

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Grave Type	Location Names	Use	Description	Restrictions	Plaque, Rock & Monument Sizes
Lawns	A, B, C, D, E, F (213-219 & 258 - 264), G, H & Sheoak	Bodily and/or Cremated Remains	A lawn grave that provides a low-level concrete block for the placement of a Trust approved bronze plaque.	Permanent concrete or granite vases may be installed. (Sheoak section has vases included) No other structure is permitted. The lawn area is kept clear and is maintained by the Trust.	Bronze plaque of maximum size 380mm x 280mm
Monumental	Acacia, Baptist, Church of England, Congregational (181-212, 226-257), Ex-Service, Non-Denominational (1-31, 46-77), Roman Catholic, Uniting, Wesleyan		A grave in a Monumental section permits a traditional style memorial consisting of kerbs, a base stone and a headstone, which may be engraved. It may be covered by a ledger of granite or cement sheet covered in pebbles or gravel.	A bronze plaque may be used if not engraving the headstone. Foundations must meet Australian Standards.	Maximum height is 900mm. Maximum width is 1200mm. Plaque size to be approved by Trust in conjunction with overall design.
Headstone Only	^{gu} Banksia, Hakea, Moonah, Non-Denominational (34-45 and 79-94)		These graves have a marker, or Headstone, of natural rock, granite or marble. Plaques may be attached or incorporated into the design.	A Headstone is the only structure permitted. The area immediately in front of the Headstone must be kept clear for lawn maintenance. N.B.: Polished granite or marble is not permitted in Banksia 25-52.	For headstone: maximum height above ground is 900mm, maximum width is 900mm. For Plaque: maximum size is 380mm x 280mm
Headstone Only	Lawn F (220 - 225 & 265 - 270)		Cremated remains	These graves have a marker, or Headstone, of natural rock, granite or marble. Plaques may be attached or incorporated into the design. Due to the proximity to large tree roots, these graves are only for burial of Cremated Remains. Up to four sets of ashes may be placed in these graves.	The Headstone is the only structure permitted. The area immediately in front of the Headstone must be kept clear for lawn maintenance.

Memorial Garden	A – (1-41)	Cremated remains	An area for placing ashes within a Rose Garden maintained by the Trust.	One person's ashes per position.	A bronze plaque 153mm x 153mm may be placed on a plinth supplied by the family	
	A – (42-111)				A bronze plaque 180mm x 110mm may be placed on granite plinth provided by the Trust.	
	B				A bronze plaque 150mm x 150mm may be placed on a plinth supplied by the family	
	C, D, E and F				An area for placing ashes within a Rosemary Garden maintained by the Trust.	A bronze plaque 180mm x 115mm may be placed on the concrete surround
	G, H, I, J and K				An area for placing ashes within a Rose Garden maintained by the Trust.	
	L, M, P, and Q				An area for placing ashes within a Native Garden maintained by the Trust.	One bronze plaque 190mm x 110mm may be placed on concrete plinth supplied by the Trust
	Callistemon				An area for placing ashes within a terraced Native Garden maintained by the Trust.	One bronze plaque 180mm x 115mm may be placed on the horizontal surface of the rock wall
Rock Seat	Various	No interment	Large rock seats offer a place to install a plaque for memorialisation only	One plaque may be installed on the side of the rock	Bronze plaque maximum size 380mm x 280mm	
Timber Bench Seat			Bench seats offer a place to install a plaque for memorialisation only	One plaque may be installed per bench.	Position and location is determined by the Trust	

Please contact the Trust Administrator (as above) to arrange to meet a Trust Member, who will guide you through the process of selecting a Grave or Memorial Garden site. All Monumental works must be approved by the Trust, prior to commencement, to ensure compliance with relevant legislation and Australian Standards.

An initial plaque, changes to existing plaques, or additional plaques can only be installed after approval of an Application by the Holder of the Right of Interment or their Stonemason. No works may commence prior to approval and payment of the relevant fees. Current fees are available from the Trust Administrator or our website.

Monumental Masons who have recently operated at Bellbrae Cemetery are:

- Bartlett Brothers Ph 03 5222 3406
- W.M. Buckle and Sons Ph 1800 013 461
- The Headstone Company Ph 1800 012 027 or 0448 121 464

Note: This information is provided as a general guide. The Bellbrae Cemetery Trust does not endorse or recommend any particular supplier.

**GLASS or CERAMIC vases or pots are not permitted at Bellbrae Cemetery.
NO planting of any sort is permitted without prior approval of the Trust.**